

Shipping Documents. SUPPLIER shall provide to INTELBRAS the shipping documents. In case of any inaccuracy or absence of the documents or information provided by SUPPLIER, SUPPLIER shall adjust and correctly send to INTELBRAS the accurate or complete documents and information, at SUPPLIER's sole costs and expenses.

Brazilian Customs does not accept photocopies nor proforma of any document; ALL documents for clearance must be ORIGINALLY printed, duly signed, no erasures, and also stamped with SUPPLIER's brand. SUPPLIER shall provide to INTELBRAS three (3) sets of original documents, as provided above.

Commercial Invoice must state:

- a) Exporter's full name and address;
- b) Manufacturer's full name, address, and country of origin*;
* If manufacturer is the same as shipper, provide the following text: "MANUFACTURER SAME AS SHIPPER"
- c) Importer's full name, address and tax id (CNPJ);
- d) Importer's part number + full description of goods. Description must allow customs to identify the goods;
- e) Marks and numbers (shipping marks) for cartons (same as Bill of Lading or Air Waybill);
- f) Quantity and type of packages (number of pallets, number of cartons etc);
- g) Total gross weight as per Bill of Lading or Air Waybill;
- h) Total net weight and per item;
- i) Country of origin: country where the Products were manufactured - for CKD, SKD and Spare Parts process this information must be provided item by item;
- j) Country of acquisition: country where the Products were purchased/where the exporter is from;
- k) Shipping Country/Procedence Country/Country of Provenance: Place where the Products will be shipped from;
* ATTENTION: China, Hong Kong and Taiwan have different codes at Brazilian customs system. Therefore, shipper must state clear information on documents and make sure that there'll be no different information between documents and marks for boxes/pieces.
- l) Unit Price;
- m) Total price;
- n) Total quantity of each item;
*Important: In case of Free Of Costs (FOC) Products, is mandatory that you inform the TOTAL FOC and TOTAL TO BE PAID, since customs is not aware of our negotiation;
- o) Freight amount: If you can not get this value on time, please declare the following sentence: "FREIGHT VALUE AS PER AWB (by AIR) – B/L (if by SEA)";
- p) Payment term;
- q) Incoterm; and
- r) Commercial brand: If applicable, it's the brand written on the product.

Packing List must state:

- a) Exporter's full name and address;
- b) Manufacturer's full name and address;
- c) Importer's full name, address and tax id (CNPJ);
- d) Gross weight;
- e) Net weight (total and per item);
- f) Quantity and type of packages;
- g) Marks and Numbers (shipping marks) for cartons (same as BL or AWB); and
- h) Measurement.

Serial Numbers List

- a) List of all serial numbers of all the Products contained in the invoice; and
- b) This documents must be sent by email to the responsible analyst.
*** Note that INTELBRAS will always send to SUPPLIER a list of serial number as soon as INTELBRAS send to SUPPLIER the Purchase Order, in case of partial Purchase Order, SUPPLIER needs to inform it only for the Products which will be shipped.**

Bill of landing and AWB must state:

- a) Exporter's full name, address and tax id/certificate register;
- b) Consignee's name, address and tax id (CNPJ) Intelbras details;
- c) Notify's name, address and tax id (Intelbras details);
- d) Total Gross weight, CBM and Numbers of packages: need to be exactly as the ones shown at the packing list;
- e) HS Code (NCM);
- f) Intelbras Part-number; and
- g) Description of item: Please describe it in english exactly as showed on the Commercial Invoice and Packing list.
- h) Pallet manufacturing material; pallets should preferably be made of plastic or cardboard; if wood is used, it must be processed wood and, in the case of raw wood, it must bear the international treatment stamp (IPPC - in accordance with ISPM 15) and be certified.